

Document Checklist

Copies of all investment account statements:

- Bank accounts
- Brokerage accounts
- 401k, 403b, 457 statements
- 401k, 403b, 457 summary plan descriptions
- IRA's and any other qualified or non-qualified retirement plans

Copies of all insurance policies:

- All life insurance policies and current statements
- Copies of disability insurance policies
- Any group insurance policies
- Health insurance policies

Legal Documents:

- Copies of wills, trusts
- Buy sell agreements
- Business entities, LLC's, Corp's

Tax Documents:

- Last 2 years of personal tax returns
- Last 2 years of business returns
- Last 2 years of P&L statements

Assets:

- Schedule of real estate holdings with titling

Liabilities:

- Mortgages, sredit cards, student loans, personal loans
- Balance amounts, time/payments left, interest rates

Financial:

- Your income - salary, bonus
- Spouse's income - salary, bonus
- Inheritances expected?